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REPUBLIC OF KENYA



**ORGANIZATION OF
THE GOVERNMENT
OF THE
REPUBLIC OF KENYA**

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May 2005

ISSUED BY THE OFFICE OF THE PRESIDENT, NAIROBI



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REPUBLIC OF KENYA

Office of the President,
P. O. Box 30510 - 00100,
NAIROBI.

3rd May, 2005

Presidential Circular No.1/2005

ORGANIZATION OF THE GOVERNMENT

This Circular is issued with the authority of His Excellency the President and it contains appointments and changes made in the Government since the previous circular was issued on 24th September, 2004. The Ministerial portfolio responsibilities remain an internal matter for each Ministry to determine within the broad scope of the listed functions, and these responsibilities will be varied as circumstances and needs arise. This circular supersedes all previous Presidential Circulars on the above subject.

Amb. Francis K. Muthaura, E.G.H.
PERMANENT SECRETARY, SECRETARY TO THE
CABINET AND HEAD OF THE PUBLIC SERVICE

To:

All Ministers.
All Assistant Ministers.
All Permanent Secretaries (*with sufficient copies for all Heads of Departments*).
All Provincial Commissioners.
The Attorney-General.
The Private Secretary/Comptroller of State House.
The Controller and Auditor-General.
The Secretary, Public Service Commission of Kenya.
The Clerk, National Assembly.
The Registrar, High Court of Kenya.
The Chairman, Electoral Commission of Kenya.

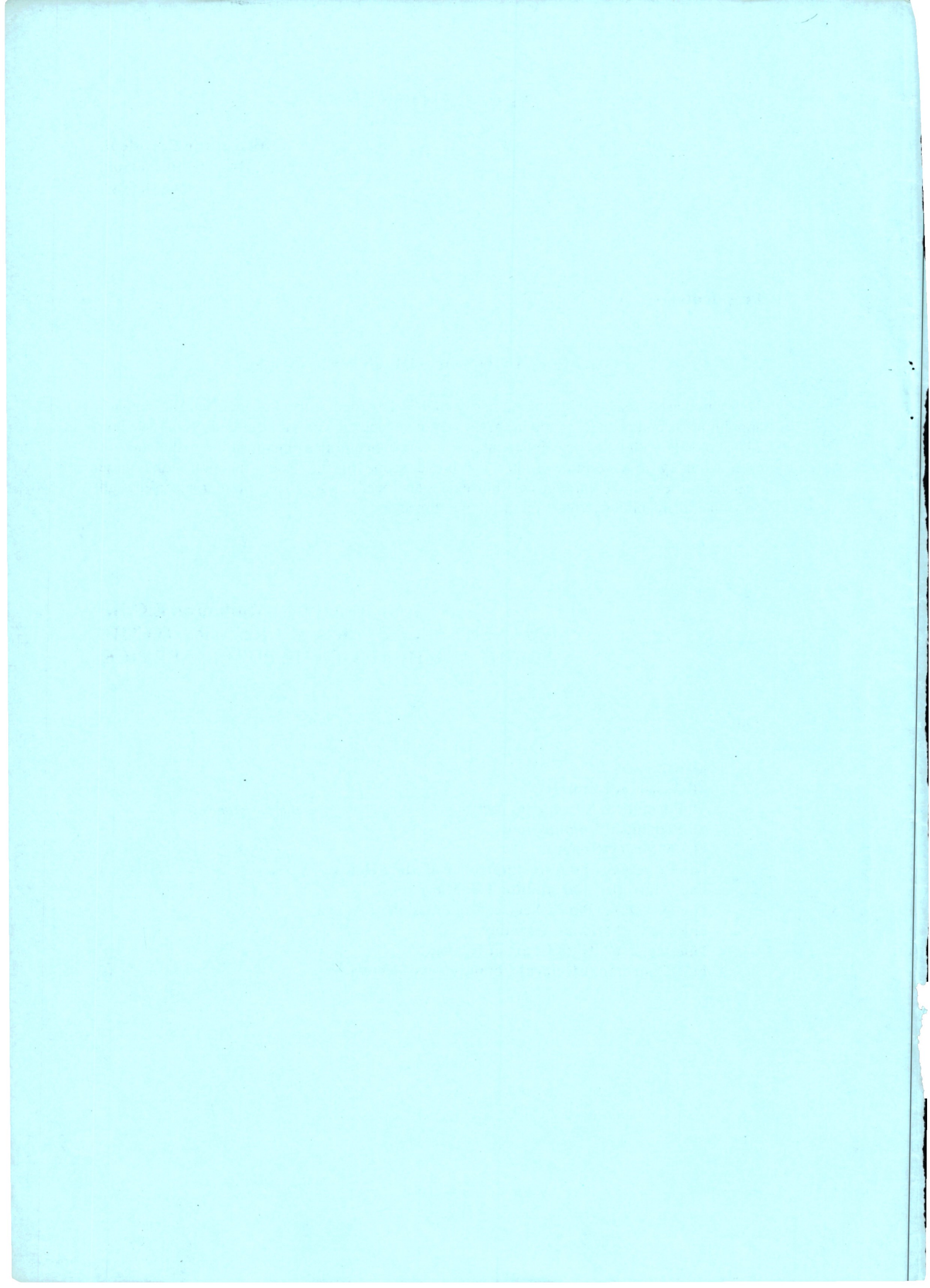


TABLE OF CONTENTS

PAGE NO.

| | |
|---|----|
| 1. OFFICE OF THE PRESIDENT | 1 |
| 2. OFFICE OF THE VICE-PRESIDENT AND MINISTRY OF HOME AFFAIRS..... | 4 |
| 3. MINISTRY OF FINANCE..... | 5 |
| 4. MINISTRY OF PLANNING AND NATIONAL DEVELOPMENT..... | 5 |
| 5. MINISTRY OF FOREIGN AFFAIRS | 6 |
| 6. MINISTRY OF EAST AFRICAN AND REGIONAL COOPERATION | 15 |
| 7. MINISTRY OF ROADS AND PUBLIC WORKS | 16 |
| 8. MINISTRY OF EDUCATION, SCIENCE AND TECHNOLOGY..... | 16 |
| 9. MINISTRY OF AGRICULTURE | 17 |
| 10. MINISTRY OF LIVESTOCK AND FISHERIES DEVELOPMENT..... | 18 |
| 11. MINISTRY OF HEALTH | 19 |
| 12. MINISTRY OF TOURISM AND WILDLIFE | 19 |
| 13. MINISTRY OF INFORMATION AND COMMUNICATIONS..... | 20 |
| 14. MINISTRY OF TRANSPORT | 21 |
| 15. MINISTRY OF LOCAL GOVERNMENT..... | 21 |
| 16. MINISTRY OF GENDER, SPORTS, CULTURE AND SOCIAL SERVICES..... | 22 |
| 17. MINISTRY OF WATER AND IRRIGATION | 22 |
| 18. MINISTRY OF REGIONAL DEVELOPMENT AUTHORITIES | 23 |
| 19. MINISTRY OF ENERGY | 23 |
| 20. MINISTRY OF TRADE AND INDUSTRY | 24 |
| 21. MINISTRY OF LANDS AND HOUSING | 25 |
| 22. MINISTRY OF ENVIRONMENT AND NATURAL RESOURCES..... | 25 |
| 23. MINISTRY OF LABOUR AND HUMAN RESOURCE DEVELOPMENT..... | 26 |
| 24. MINISTRY OF CO-OPERATIVE DEVELOPMENT AND MARKETING | 26 |
| 25. MINISTRY OF JUSTICE AND CONSTITUTIONAL AFFAIRS | 27 |
| 26. STATE LAW OFFICE | 27 |
| 27. JUDICIARY..... | 28 |
| 28. ELECTORAL COMMISSION OF KENYA | 29 |
| 29. PUBLIC SERVICE COMMISSION OF KENYA | 29 |
| 30. KENYA NATIONAL AUDIT OFFICE | 29 |
| 31. NATIONAL ASSEMBLY..... | 30 |

1. OFFICE OF THE PRESIDENT

Harambee House, Harambee Avenue, P. O. Box 30510-00100, Nairobi
Telephone: 227411
Telegrams: "RAIS"

HIS EXCELLENCY THE HON. MWAI KIBAKI, C.G.H., M.P.

Minister of State for Provincial Administration and Internal Security:
HON. JOHN N. MICHUKI, E.G.H., M.P.

Assistant Minister for Internal Security: **HON. MIRUGI KARIUKI, M.P.**

Assistant Minister for Provincial Administration: **HON. JOSEPH KAHINDI KINGI, M.P.**

Minister of State for Public Service: **HON. WILLIAM OLE NTIMAMA, E.G.H., MP**

Assistant Minister for Public Service: **HON. SOITA SHITANDA, MP**

Minister of State for Special Programmes: **HON. NJENGA KARUME, MP**

Assistant Minister for Special Programmes: **HON. DR. WILFRED MACHAGE, MP**

Minister of State for Immigration and Registration of Persons: **HON. LINAH JEBII KILIMO, E.G.H., MP**

Assistant Minister for Immigration and Registration of Persons: **HON. ANANIAH MWABOZA, MP**

Permanent Secretary, Secretary to the Cabinet and Head of the Public Service:

AMB. FRANCIS K. MUTHAURA, EGH

Permanent Secretary, Provincial Administration and Internal Security: **MR. CYRUS T. GITUAI, O.G.W.**

Permanent Secretary, Department of Defence: **MR. ZACHARY N. MWAURA, O.G.W.**

Permanent Secretary, Director of Personnel Management: **MR. SIMON P. NJAU, C.B.S.**

Permanent Secretary for Special Programmes: **MR. MAHBOUB M. MAALIM, O.G.W.**

Permanent Secretary, Governance and Ethics: **VACANT**

Permanent Secretary, Immigration and Registration of Persons: **MR. DANIEL M. MULE, C.B.S, S.S, H.S.C**

Private Secretary/Comptroller of State House: **MR. HYSLOP P. IPU, C.B.S.**

Secretary, Public Service Reform: **MS. JOYCE NYAMWEYA NYAKEYA**

Principal Administrative Secretary: **MR. EMMANUEL M. KISOMBE**

Public Communications Secretary: **DR. ALFRED N. MUTUA**

Inspector General of State Corporations: **MR. JOHNSON M. OTENYO, M.B.S.**

DEFENCE HEADQUARTERS

Ulinzi House, P. O. Box 40668, Nairobi
Telephone: 2721100
Telegrams: "DEFENCE"

Chief of General Staff: GENERAL JOSEPH R.E. KIBWANA, E.G.H., C.B.S., 'nwc' 'psc' (USA)

Vice Chief of General Staff: LT. GENERAL NICK LESHAN OLE LETOLUO, M.G.H., C.B.S., DCO 'awc' 'aesc' (USA)

KENYA ARMY HEADQUARTERS

Ulinzi House
P. O. BOX 30503, Nairobi
Telephone: 2721100
Telegrams: "ARMY"

Commander, Kenya Army: LT. GENERAL JEREMIAH MUTINDA KIANGA, M.G.H., C.B.S., 'ndc' (K)
'cgsc' (USA)

KENYA AIR FORCE HEADQUARTERS

EASTLEIGH
P. O. BOX 48888, Nairobi
Telephone: 6764400 - 15
Telegrams: "KAF"

Commander, Kenya Air Force: MAJOR GENERAL JULIUS WAWERU KARANGI, M.G.H., C.B.S., 'ndc' 'psc' (K)

KENYA NAVY HEADQUARTERS

P. O. Box 95350, Mombasa
Telephone: 041-451201-5, Mombasa
Telegrams: "NAVY"

Commander, Kenya Navy: MAJOR GENERAL PASTOR O. AWITTA, M.G.H., E.B.S., NDC(K)
'psc'(USA)

KENYA POLICE HEADQUARTERS

Vigilance House, Harambee Avenue, P.O. Box 30083, Nairobi
Telephone: 247743, 341411
Telegrams: 'VIGILANCE'

Commissioner of Police: MAJOR GENERAL MOHAMED HUSSEIN ALI, M.G.H.

CRIMINAL INVESTIGATIONS DEPARTMENT

CID Headquarters, P.O. BOX 30036, Nairobi
Telephone: 2713330, 2718840
Telegrams: 'CRIMINAL'
Director of Criminal Investigations: MR. JOSEPH MWANGI KAMAU, D.S.M., S.S.

GENERAL SERVICE UNIT

GSU Headquarters, Thika Road, P.O. Box 49506, Nairobi
Telephone: 802733/802738
Telegrams: 'POLGEN'

Commandant, General Service Unit: MR. LAWRENCE MWADIME NYANGE, M.B.S.

ADMINISTRATION POLICE

Harambee House, Harambee Avenue, P.O. Box 30510, Nairobi
Telephone: 227411
Telegrams: "RAIS"

Administration Police Commandant: MR. KINUTHIA MBUGUA, OGW

NATIONAL SECURITY INTELLIGENCE SERVICE

Telephone: 225901, 222293 P.O. Box 30091 - 00100, Nairobi
Fax: 243006
Telegrams: "SECINTEL"

Director General: BRIG. (RTD) W.A.C. BOINETT, M.G.H., C.B.S.

FUNCTIONS

Cabinet Office:

Organization and Co-ordination of Government Business.
Appointment and Terms of Service of Ministers and Assistant Ministers.
Appointment of Permanent Secretaries.
Appointment of Judges.
Appointment of Ambassadors and High Commissioners.
Constitution and Abolition of Public Offices
Commissions of Enquiry
Custodian of Kenya Seal.
Honours and Awards.
Public Holidays.
Department of Defence.
Inspection of State Corporations.
State Corporations Advisory Committee.
Directorate of e-Government.
Public Communications Office.
Efficiency Monitoring Unit.
National Economic and Social Council.
Nominations for Senior Jobs in International Organizations.
Kenya Southern Sudan Liason Office
Public Service Reform and Development Secretariat

State House:

Strategic Policy Unit
State House and Lodges.
Presidential Press Service.

Provincial Administration and Internal Security:

Provincial Administration.
Kenya Police
Administration Police
Government Press.
Boundaries.
National Agency for the Campaign Against Drug Abuse (NACADA).

Public Service:

Personnel Management.
Performance Contracts
Government Training Institutes.
Permanent Public Service Remuneration Review Board.

Special Programmes:

Special Programme Policies.
Arid and Semi-Arid Resource Management Project.
Co-ordination of Disaster Risk Reduction Programmes.
Co-ordination of the Campaign against HIV/AIDS.
National AIDS Control Council.
El Nino Emergency Project (ENEP).
Disaster and Emergency Response Co-ordination.

Immigration and Registration of Persons:

Immigration.
Registration of Persons.
Registration of Births and Deaths.
Refugees.

2. OFFICE OF THE VICE-PRESIDENT AND MINISTRY OF HOME AFFAIRS

Jogoo House, "A" Taifa Road, P. O. Box 30520, Nairobi
Telephone: 228411
Fax: 218811
Telegrams: "HOME"

Vice President and Minister for Home Affairs: **HON. DR. ARTHUR MOODY AWORI, E.G.H., E.B.S., MP**

Minister of State for National Heritage: **HON. NAJIB BALALA, E.G.H., M.P.** ✓

Assistant Minister: **HON. KIVUTHA KIBWANA, M.P.** ✓

Permanent Secretary: **AMB. MOHAMED MAALIM MAHAMUD, C.B.S.**

Commissioner of Prisons: **MR. ABRAHAM M. KAMAKIL, E.B. \$**

FUNCTIONS

Vice-President and Minister for Home Affairs:

Leader of Government Business.
Prisons and Remand Homes.
Criminal Rehabilitation.
Betting Control and Licensing.
National Youth Service (NYS)
Children's Department
Children's Homes.
Probation Services.
Approved Schools.

Minister of State - National Heritage:

National Archives/Public Records.
National Museums and Monuments.
Historical sites
NGO Co-ordination.

3. MINISTRY OF FINANCE

252299

Treasury Building, Harambee Avenue, P. O. Box 30007, Nairobi
Telephone: 252299
Fax: 310833
Telegrams: "FINANCE"

Minister: **HON. DAVID MWIRARIA, E.G.H., M.P.** ✈ 251865-DL---+L ✓

Assistant Minister for Monetary, Fiscal & Investment Affairs: **HON. JOHN M. KATUKU, M.P.** ✓

Assistant Minister for Financial Management Affairs: **HON. HENRY OBWOCHA, M.P.** ✓

Permanent Secretary: **MR. JOSEPH K. KINYUA, C.B.S.**

Financial Secretary: **MR. NJERU KIRIRA**

Economic Secretary: **MR. MAURICE P.J. KANGA**

Investment Secretary: **MRS. ESTHER KOIMET**

FUNCTIONS

Fiscal and Monetary Policies.
National Budget Co-ordination and Control.
Bilateral and Multilateral Development Financing.
Technical Assistance.
Government Revenue, Expenditure and Borrowing.
MTEF and Budget Monitoring.
Monetary.
Kenya Revenue Authority.
Banks and Banking.
Insurance Policy and Regulation.
Financial Institutions.
Capital Markets Policy and Administration.
Public Debt Policy.
Government Accounting Services and Internal Audit.
Public Procurement Services.
Custodian of Government Assets and Property.
Divestiture of Public Enterprises.
Public Procurement Complaints Review and Appeals Board.
Public, Private Partnership Financing Unit.
Government Coast Agent.
Retirement Benefits Authority.
Public Pension Policy and Administration.
Government Information Technology Services (GITS).
Monopolies and Prices Commission.

4. MINISTRY OF PLANNING AND NATIONAL DEVELOPMENT

Treasury Building, Harambee Avenue, P. O. Box 30007, Nairobi
Telephone: 252299
Telegrams: "FINANCE"

Minister: **HON. PROF. PETER ANYANG' NYONGO, E.G.H., M.P.** ✓

Assistant Minister: **HON. SIMEON S. LESRIMA, M.P.** ✓

Permanent Secretary: **MR. DAVID S.O. NALO, C.B.S.**

FUNCTIONS

National Development Planning.
Monitoring and Evaluation of Economic Trend and Policy
Central Bureau of Statistics.
National Census and Housing Surveys.
National Council for Population and Development.
Kenya Institute of Policy Research and Analysis.
Economic Commission for Africa.
New Partnership for African Development (NEPAD).
African, Caribbean and Pacific Countries (ACP).
District Focus Strategy for Rural Development
Poverty Eradication Unit.

5. MINISTRY OF FOREIGN AFFAIRS

Old Treasury Building, Harambee Avenue, P. O. Box 30551, Nairobi
Telephone: 318888
Telegrams: "FOREIGN"
Fax: 240066
E-Mail: mfapress@nbnet.co.ke
Website: www.mfa.go.ke

Minister: **HON. CHIRAU ALI MWAKWERE, E.G.H., M.P.** ✓

Assistant Minister for International Affairs: **HON. MOSES WETANGULA, M.P.** ✓

Assistant Minister for African Affairs: **HON. JOSHUA ORWA OJODE, M.P.** ✓

Permanent Secretary: **AMB. BOAZ K. MBAYA, M.B.S.**

Chief of Protocol: **AMB. STEVEN K. LOYATUM, M.B.S**

FUNCTIONS

Foreign Policy.
Bilateral and Multilateral Relations.
International Organizations.
Kenya Embassies Abroad.
Foreign Missions in Kenya.
Treaties, Conventions and Agreements.
Diplomatic Privileges and Immunities.
State and Official Visits.
Protocol Matters.
Consular Services.
Joint Commissions with other Countries.

KENYA MISSIONS ABROAD

1. **ADDIS ABABA -**
VACANT:
AMBASSADOR
FIKRE MARIAM ROAD
HIGHER 16 KEBELLE 01
P.O. Box 3301
ADDIS ABABA, ETHIOPIA
Telephone: 000-251-1-610033
Telegram: KENYAREP ADDIS ABABA
Fax : 000-251-1-611433
Email: Kenigad@telecom.net.et
Other countries of accreditation: **Republic of Djibouti, AU**

2. **CAIRO**
H.E. MS MARY DONDE ODINGA, M.B.S
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, CAIRO
7 EL MOHANDESSEEN, GIZA, CAIRO
P.O. Box 362 Dokki, EGYPT
Telephone: 000-20-2-3453628/3453907
Telex. 091-92021
Telegram: KENYAREP CAIRO
Fax : 000-20-2-3026979
Email: embcai@hotmail.com
Other countries of Accreditation: **Kingdom of Morocco, Tunisia, Democratic People's Republic of Algeria, State of Eritrea.**

3. **DAR-ES-SALAAM**
H.E. MR. ZACHARY MUITA MUBURI
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, DAR-ES-SALAAM
P.O. BOX 5231, DAR-ES-SALAAM, TANZANIA
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Telex: 41700
Telegram: KENYAREP DAR-ES-SALAAM
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4. **GABORONE**
H.E. MR. JAMES BINSAI CHEPSONGOL
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PRIVATE BAG BO 297
GABORONE, BOTSWANA
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Telex: 2576 BD
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Email: Kenya@info.BW
Other Countries of Accreditation:

5. **HARARE**
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Telèx: 24266 KENYA ZW

Telegram: KENYAREP HARARE

Fax: 000-263-4-723042

Email: kenhicom@africaonline.co.zw

Other countries of accreditation: **Kingdom of Lesotho, People's Republic of Mozambique, Kingdom of Swaziland.**

6. **KAMPALA**
H.E. MRS MAGDALENE J. WAMBUA
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, KAMPALA
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Fax: 006-41-258239
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E-mail: kenhicom@africaonline.co.ug

7. **KHARTOUM**
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AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, KHARTOUM
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Telex: 0984-22900
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8. **KIGALI**
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Telegram: KENYAREP RWANDA
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Other countries of Accreditation: **Republic of Burundi**

9. **KINSHASA**
H.E. DR. MESHACK GEORGE NYAMBATI
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10. **ABUJA**
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Email: kenyahit@alpha.lindsolve.co
Other countries of Accreditation: **Republic of Cote D'Ivoire, Togo, Republic of Ghana, Liberia, Benin, Sierra Leone**
11. **LUSAKA**
VACANT
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA. LUSAKA
5207 UNITED NATIONS AVENUE
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LUSAKA, ZAMBIA
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Telex: Lusaka ZA 42470
Telegram: KENYA REP LUSAKA
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Other countries of Accreditation: Malawi
12. **UNEP**
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AMBASSADOR/PERMANENT REPRESENTATIVE
Kenya Mission to UNEP
Kenyatta International Conference Centre
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Email: kmunep@swiftkenya.com
13. **HABITAT**
H.E. MR. SOLOMON KARANJA
AMBASSADOR/PERMANENT REPRESENTATIVE
KENYA MISSION OT HABITAT
KENYATTA INTERNATONAL CONFERENCE CENTRE
P.O. BOX 67830, NAIROBI, KENYA
Telephone: 02-332510
Fax: 02-332743
Email: prhabitat@net2000ke.com
14. **H.E. MR. MOHAMED ABDI AFFEY**
AMBASSADOR
KENYA EMBASSY TO SOMALI
NSSF BUILDING, 22ND FLOOR
P.O. BOX 67454-11200sq
Tel: 2733884/2733893
Fax: 2733887

15. **PRETORIA**
H.E. MRS TABITHA JEPTOO SEII
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, PRETORIA
302 BROOKS STREET
MENLO PARK, 0081, SOUTH AFRICA
Telephone: 000-27-12-3622249, 362-2250, 362-2251
Fax: 000-27-12-3622252
Email: kenrep@mweb.co.za
16. **WINDHOEK**
H.E. MR. HUSSEIN TUNEYA DADO
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, WINDHOEK
134 LEUTWEIN STREET
P.O. BOX 2889, WINDHOEK, NAMIBIA
Telephone: 000-264-61-225900, 61-226836
Telex: 908823
Telegram: KENYAREP WINDHOEK
Fax: 000-264-61-221409
Email: Kenyanet@mweb.com.na
17. **BEIJING**
H.E. MRS RUTH SERETI SOLITEI
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, BEIJING
4XI LIU JIE, SAN LI TUN
BEIJING, 100600 – CHINA
Telephone: 000-86-10-65323381, 65322473
Telex: 22311
Telegram: KENYAREP CH.
Fax: 000-86-10-65321770, 65323325
Email: kenrepbj@hotmail.com
Other countries of Accreditation: **Thailand, Philippines**
18. **H.E. MR. JOHN LEPI LANYASUNYA**
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, CANBERRA
O.B.E. BUILDING
33-35 AINSTIE AVE.
G.P.O. BOX 1990, CANBERRA, ACT. 2601
AUSTRALIA
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Telex: AA 61929
Telegram: KENYA REP
Fax: 000-612-6-2576613
Email: kenrep@austarmetro.com.au
Other countries of Accreditation: **New Zealand**
19. **ISLAMABAD**
H.E. MRS. MISHI MASIKA MWATSAHU
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, ISLAMABAD
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P.O. BOX 2097, ISLAMABAD, PAKISTAN
Telephone: 000-92-51-2651386/2650435

Telex: 082 5741
Telegram: KENYAREP ISLAMABAD
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Email: kenreppk@apollo.nt.pk

20. **KUALA LUMPUR**
H.E. MR. DAVID GACHOKI NJOKA
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, KUALA LUMPUR
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Fax: 000-60-3-21645017
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Other countries of Accreditation: **Thailand, Indonesia, Philippines**
21. **NEW DELHI**
VACANT
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, NEW DELHI
66 VASANT MARG, VASANT VIHAR
NEW DELHI, 10057, INDIA
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Telex: (081) 3172166 KENR IN
Fax: 000-91-11-26146550
Email: kenredel@ndf.vsnl.net.in
Other countries of Accreditation: **People's Republic of Bangladesh, Sri Lanka, Singapore**
22. **TOKYO**
H.E. MR. DENNIS AWORI
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, TOKYO
No. 3-24-3 YAKUMO, 3-chome
MEGURO-KU, TOKYO 152-0023. JAPAN
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Telex: 2422378
Telegram: KENYAREP J
Fax: 000-81-3-37234488
Email: ketcj@mc.kcom.ne.jp
Other countries of Accreditation: **Republic of Korea**
23. **BRUSSELS**
H.E. MR. MAXGAD NJUGUNA KAHENDE
AMBASSADOR
KENYA MISSION TO THE EUROPE UNION
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Telex: 62568
Telegram: KENYAREP BRUSSELS
FAX: 000-32-2-3401050
Email: kenbrussels@hotmail.com
Other countries of Accreditation: **Grand Dunchy of Luxembourg, European Union**

24. **BERLIN**
H.E. MR. HARRY MUTUMA KATHURIMA
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, BERLIN
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FEDERAL REPUBLIC OF GERMANY
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Telegram: kenyarep Bonn
Fax: 000-49-30-259266-50
Email: embassy-kenya.bn@uimail.de
Other countries of Accreditation: **Republic of Bulgaria, Romania**
25. **GENEVA**
H.E. MR. MWAKAI KIKONDE SIO
AMBASSADOR/PERMANENT REPRESENTATIVE
KENYA MISSION TO U.N., GENEVA
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Telegram: KENYAREP GENEVA
Fax: 000-41-22-7312905
Email: mission.Kenya@ties.itu.int
26. **HAGUE**
H.E. MS. KALIMI MUGAMBI MWORIA
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Telephone: 000-31-70-3504215
Telex: 044-33354 KENRE NL
Fax: 000-31-70-3553594
Email: kenre@dataweb.nl
Other countries of accreditation: **Czech Republic, Slovakia and Hungary.**
27. **LONDON**
H.E. MR. JOSEPH K. MUCHEMI
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, LONDON
45 PORTLAND PLACE
LONDON, WIN 4 AS
UNITED KINGDOM
Telephone: 000-44-207-6362371
Telex: LONDON 262551
Telegram: KENYAREP LONDON
Fax: 000-44-207-3236717
Email: kcomm45@aol.com
Other countries of Accreditation: **Switzerland, Republic of Ireland.**

28. **MOSCOW**
H.E. MR. SOSPETER MAGITA MACHAGE
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, MOSCOW
BOLSHAYA ORDINKA
DOM. 70, MOSCOW, RUSSIA
Telephone: 000-095-2374702/237-3462/237-4541
Telex: (064) 413495 KEAMBURU
Telegram: KENYAREP MOSCOW
Fax: 000-095-2302340
Email: Kenya@citylin.ru
29. **PARIS**
H.E. MS. RAYCHELLE OMAMO
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, PARIS
3 RUE, FREYCINET
75116 PARIS, FRANCE
Telephone: 000-331-56622525
Telex: KENYAREP 640950 Telegram: KENYAREP PARIS
Fax: 000-331-47204441
Email: KENPARIS@wanadoo.fr
Other countries of Accreditation: Spain, Portugal, Yugoslavia, UNESCO, Holy See
30. **ROME**
H.E. MR. BRUCE MISOGA MADETE
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, ROME
VIA ARCHIMEDE 164
00197, ROME, ITALY
Telephone: 000-390-6-8082717/8
Telex: 626537 KENROM I
Telegram: KENYAEP ROME
Fax: 000-390-6-8082707
Email: kenroma@u.linet.it
Other countries of accreditation: Republic of Poland, Greece, Malta, F.A.O., W.F.P.
31. **STOCKHOLM**
H.E. MICHAEL D. KINYANJUI
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, STOCKHOLM
BIRGER JARLSGATAN 37, 2ND FLOOR
P.O. BOX 7694
103 95 STOCKHOLM, SWEDEN
Telephone: 000-46-8-218300/4/9
Telex: 7811
Telegram: KENYAREP STOCKHOLM
Fax: 000-46-8-209261
Email: Kenya.embassy@telia.com
Other countries of Accreditation: Iceland, Denmark, Norway, Republic of Finland.
32. **VIENNA**
H.E. MR. JULIUS KIPLAGAT KANDIE
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA
NEULINGGASSE 29/8
1030 VIENNA, AUSTRIA
Telephone 000-43-1-7123919/20

Fax: 000-43-1-7123922

Email: kenyare-vienna@aon.at

Accreditation: **Slovak Republic, IAEA**

33. **NEW YORK**
H.E. PROF. JUDITH MBULA BAHEMUKA
AMBASSADOR/PERMANENT REPRESENTATIVE
KENYA MISSION TO THE UNITED NATIONS
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USA
Telephone: 000-1-212-4214740
Telex: 42.43.72 KENYA UN
Telegram: KENYAREP NEW YORK
Fax: 000-1-212-4861985
E-mail: Kenya@nyct.net
34. **OTTAWA**
H.E. MR. PETER NICHOLAS RATENG OGINGA OGEKO
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, OTTAWA
415 LAURIER AVENUE EAST
OTTAWA, ONTARIO
KIN 6R4 CANADA
Telephone: 000-1-613-5631773
Telegram: KENYAREP OTTAWA
Fax: 000-1-613-233-6599
Email: kenrep@on.aibn.com
35. **WASHINGTON**
H.E. MR. LEONARD NGAITHE
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, WASHINGTON
2249, R. STREET N.W.
WASHINGTON D.C. 20008
U.S.A.
Telephone: 000-1-202-3876101
Telex: 197376
Telegram: KENYAREP WASHINGTON
Fax: 000-1-202-4623829
E-mail: info@kenyaembassy.com
Other countries of Accreditation: **Republic of Mexico, Republic of Colombia.**
36. **ABU DHABI**
H.E. MR. BISHAR ABDIRAHMAN HUSSEIN
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, ABU DHABI
P.O. Box 3854, ABU DHABI, UNITED ARAB EMIRATES
Telephone: 000-971-2-6666399
Telex: 24244 KENREP EM
Telegram: KENYAREP ABU DHABI
Fax: 000-971-2-6652827
Email: kenyarep@emirates.net.ae
Other countries of accreditation: **State of Qatar**

37. **RIYADH**
H.E. MR. YUSUF ABDULRAHMAN NZIBO
AMBASSADOR
 EMBASSY OF THE REPUBLIC OF KENYA, RIYADH
 RIYADH 11693
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 Telephone: 000-11693-4881238/488244484
 Telex: 406455
 Telegram: KENYAREP RIYADH
 Fax: 000-966-1-4882629
 Email: Kenya@shaheer.net.sa
 Other countries of accreditation: **The State of Kuwait, Republic of Iraq, Republic of Yemen, Bahrain.**
38. **TEHRAN**
H.E. MR. ALI ABBAS
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, TEHRAN
 No.17, Giti Boulevard, Golestan Boulevard, Off African Avenue
 P.O: Box 19395/4566, TEHRAN, IRAN
 Telephone: 000-98-21-2049355
 Telex: 213652 KEMB IR
 Fax: 000-98-21-2048619
 Email: kenemteh@irtp.com
39. **TEL AVIV**
H.E. MS. FELISTAS VUNORO KHAYUMBI
AMBASSADOR
 15 REHOV ABBA HILLEL SILVER, 3RD FLOOR
 RAMAT GAN 52522
 P.O. Box 52136, Tel-Aviv, ISRAEL
 Telephone: 000-972-3-5754633
 Telex: 37302 KETLV, IL
 Fax: 000-972-3-5754788
 Email: kenya04@attglobal.net
40. **LOS ANGELES**
MS. MARY NYAMBURA KAMAU
CONSUL GENERAL

6. MINISTRY OF EAST AFRICAN AND REGIONAL CO-OPERATION

Old Treasury Building, 1st Floor, Harambee Avenue, P.O. Box 30551, Nairobi
 Telephone: 310310/341541
 Fax: 310365

Minister: **HON. JOHN KOECH, M.P.** ✓

Assistant Minister: **HON. JOSEPH NYAGAH, E.G.H, M.P.** ✓

Permanent Secretary: **AMB. PETER OLE NKURAIYIA, C.B.S.**

FUNCTIONS

Regional Cooperation Policy
East African Community
Inter-Governmental Authority on Development (IGAD)

7. MINISTRY OF ROADS AND PUBLIC WORKS

Ministry of Works Building, Ngong Road, P. O. Box 30260, Nairobi
Telephone: 2723101/2723188/2723155/2723135/2723111-6/2723582-87
Telegrams: "MINWORKS"

Minister: **HON. ENG. RAILA AMOLO ODINGA, E.G.H., M.P.** ✓
Assistant Minister for Roads: **HON. JOSHUA NGUGI TORO, M.P.** ✓
Assistant Minister for Public Works: **HON. KIPKALIA KONES, M.P.** ✓
Permanent Secretary: **MR. KIRIINYA MUKIIRA, C.B.S.**
Engineer-in-Chief: **ENG. CHARLES FRANCIS KIRANGA**

FUNCTIONS

Roads Development Policy
Public Works Policy
Development, Standardization and Maintenance of Roads.
Materials Testing and Advice on Usage.
Public Works Planning and Policy Development.
Standardization and Maintenance of Plant and Equipment.
Vehicles, Plant and Equipment.
Kenya Roads Board.
Development and Maintenance of Public Buildings.
Maintenance of Inventory of Government Property.
Provision of Mechanical and Electrical Services.
Supplies Branch.
Co-ordination of Procurement of Common-user Items by Government Ministries.
Kenya Building Research Centre.
Registration of Engineers, Architects and Surveyors.
Registration of Contractors and Materials Suppliers.
Registration of Civil, Building and Electromechanical Contractors
Kenya Institute of Highways and Building Technology.
Maintenance of Airstrips.
Maintenance of Security Roads.
Other Public Works.

8. MINISTRY OF EDUCATION, SCIENCE AND TECHNOLOGY

Jogoo House "B", Harambee Avenue, P. O. Box 30040, Nairobi
Telephone: 318581
Telegrams: "EDUCATION"

Minister : **HON. PROF. GEORGE SAITOTI, E.G.H, M.P.** ✓
Assistant Minister for Primary Education: **HON. BETH WAMBUI MUGO, M.P.** ✓
Assistant Minister for Higher Education: **HON. KILEMI MWIRIA, M.P.** ✓
Permanent Secretary: **PROF. KAREGA MUTAHI, C.B.S.**
Education Secretary: **PROF. GEORGE IMBANGA GODIA**

FUNCTIONS

Inspection and Supervision of Education Institutions.
Teacher Education and Management.
Schools Administration and Programmes.
Registration of Education and Training Institutions.
Curriculum Development
Examinations and Certification.
School Equipment.
Early Childhood Education, Care and Development.
Primary and Secondary Education.
Special Education.
University Education.
Continuing Education.
Teachers Service Commission (TSC).
Kenya Institute of Education (KIE)
Kenya National Examinations Council (KNEC).
Science Equipment Production Unit (SEPU).
Commission for Higher Education (CHE).
The Higher Education Loans Board (HELB).
Kenya Education Staff Institute (KESI).
Kenya National Commission for UNESCO.
Jomo Kenyatta Foundation (JKF).
Kenya Literature Bureau (KLB).
Technical Education.
Technical Training Institutes.
Institutes of Technology.
National Polytechnics.
Promotion of Research, Science and Technology.
National Council for Science and Technology (NCST).
Research Authorization, Co-ordination, Inventory and Dissemination.
Department of Research Development.
Centre for Mathematics, Science and Technology in Africa (CEMASTEA)

9. MINISTRY OF AGRICULTURE

Kilimo House, Cathedral Road, P. O. Box 30028, Nairobi
Telephone: 2718870
Telegrams: "MINAG"

Minister: **HON. KIPRUTO RONO ARAP KIRWA, E.G.H., M.P.** ✓

Assistant Minister for Research & Extension Services: **HON. PETER KAINDI, M.P.** ✓

Assistant Minister for Crop Production & Marketing and Regulatory Services:

HON. MOSES AKARANGA, M.P. ✓

Permanent Secretary: **MR. JAMES E.O. ONGWAE, C.B.S., O.G.W, H.S.C**

FUNCTIONS

Agricultural Policy and Services.
National Food Policy.
Crop Production and Marketing.
Pests and Diseases Control.
Agricultural Extension Services.
Phytosanitary Services.

Kenya Agricultural Research Institute (KARI)*.
Kenya Plant Health Inspectorate Service (KEPHIS).
Agricultural Development Corporation.
Agricultural Finance Corporation.
Nyayo Tea Zones Development Corporation.
Tea Research Foundation.
Coffee Research Foundation.
Kenya Sugar Board.
Coffee Board of Kenya.
National Cereals and Produce Board (NCPB).
Kenya Seed Company.
Horticultural Crops Development Authority (HCDA).
Pyrethrum Board of Kenya.
Kenya Sugar Research Foundation (KESREEF).
Tea Board of Kenya.
Pest Control Products Board (PCPB).
South Nyanza Sugar Company.
Chemelil Sugar Company.
Nzoia Sugar Company.
Agro-chemical and Food Company.
Central Agricultural Board.
Cotton Board.
Kenya Sisal Board.

10. MINISTRY OF LIVESTOCK AND FISHERIES DEVELOPMENT

Kilimo House, Cathedral Road, P. O. Box 30028 Nairobi
Telephone: 2718870
Telex: 22766
Fax: 2711149
Telegrams: "MINAG"

Minister: **HON. JOSEPH KONZOLO MUNYAO, E.G.H., M.P.** ✓

Assistant Minister for Livestock Development: **HON. NOAH WEKESA, M.P.** ✓

Assistant Minister for Fisheries Development: **HON. SULEIMAN R. SHAKOMBO, M.P.** ✓

Permanent Secretary: **ENG. DAVID N. STOWER, FIEK, OGW.**

FUNCTIONS:

Livestock and Fisheries Policies.
Development of Livestock Industry.
Range Development and Management.
Veterinary Services and Disease Control.
Livestock Production and Extension Services.
Kenya Dairy Board.
Kenya Meat Commission.
Development of Fisheries Industry.
Kenya Marine Fisheries Research Institute.
Development of Bee Keeping Industry.
Hides and Skins.
Meat Inspection and Development of Abattoirs.

* Includes animal section of Kenya Trypanosomiasis Research Institute (KETRI), and Kenya Veterinary Vaccines Production Institute (KEVEVAPI). The human section of KETRI absorbed by Kenya Medical Research Institute (KEMRI).

11. MINISTRY OF HEALTH

Afya House, Cathedral Road, P. O. Box 30016, Nairobi
Telephone: 2717077
Fax: 2713234
Telegrams: "MINHEALTH"

Minister: **HON. CHARITY KALUKI NGILU, E.G.H., M.P.** ✓

Assistant Minister for Medical Services: **HON. GIDEON SITELO KONCHELLA, M.P.** ✓

Assistant Minister for Public Health: **HON. DR. MOHAMMED ABDI KUTI, M.P.** ✓

Permanent Secretary: **MR. PATRICK KHAEMBA**

Director of Medical Services: **DR. JAMES WAMBURA NYIKAL**

FUNCTIONS

Health Policy.
Sanitation Policy.
Preventive and Promotive Health Services.
HIV/AIDS Programme and other Sexually Transmitted Infections (STIs) Treatment and Management.
Health Education.
Family Planning.
Food and Food Handling.
Health Inspection and other Public Health Services.
Quarantine Administration.
Overall Sanitation Services.
Insanitary Nuisances.
Curative Services.
Clinics, Dispensaries, Health Centres and Hospitals.
Registration of Doctors and Para Medicals.
Maternity Services.
Nurses and Midwives.
National Hospital Insurance Fund.
Kenya Medical Research Institute.*
Kenya Medical Training College.
Government Chemist.
Kenya Medical Supplies Agency (KEMSA)
The Radiation Protection Board.
Regulatory Bodies for Pharmacy and Medicine.

12. MINISTRY OF TOURISM AND WILDLIFE

Utalii House, off Uhuru Highway, P.O. Box 30027, Nairobi.
Telephone: 313010
Telegrams: "UTALII"

Minister: **HON. MORRIS M. DZORO, M.P.** ✓

Assistant Minister for Tourism: **HON. BONIFACE MGANGA, M.P.** ✓

Assistant Minister for Wildlife: **HON. GEORGE KHANIRI, M.P.** ✓

* Includes human section of Kenya Trypanosomiasis Research Institute.

Permanent Secretary: **MRS. REBECCA M. NABUTOLA, C.B.S.**

Director of Tourism: **MS. WANJIRU MUNENE**

Director of Kenya Wildlife Service: **MR. JULIUS K. KIPNGETICH**

FUNCTIONS

Tourism Policy.
Development and Promotion of Tourism.
Kenya Tourist Development Corporation
Kenya Tourist Board.
Kenya Utalii College.
Catering Training and Development Levy Trustees.
Tourism Trust Fund.
Bomas of Kenya
Wildlife Conservation Policy
Kenya Wildlife Service (KWS)
Wildlife Clubs of Kenya.
Kenyatta International Conference Centre Corporation.
Marine Parks.

13. MINISTRY OF INFORMATION AND COMMUNICATIONS

Telposta Towers, Kenyatta Avenue, P.O. Box 30025, Nairobi
Telephone: 4242000

Minister: **HON. RAPHAEL TUJU, E.G.H., M.P.** ✓

Assistant Minister for Information: **HON. FRED GUMO, M.P.** ✓

Assistant Minister for Communications: **HON. DAVID WERE, M.P.** ✓

Permanent Secretary: **ENG. JAMES REGE**

Director of Information: **MR. GEORGE OPIYO**

FUNCTIONS

Information and Broadcasting Policy.
Development of the Film Industry and Licensing.
Kenya Broadcasting Corporation.
Kenya News Agency.
Kenya Institute of Mass Communication.
Kenya Film Classification Board.
Communications Policy.
Communications Commission of Kenya (CCK).
Telkom Kenya.
Postal Corporation of Kenya (PCK).
National Communications Secretariat.
Communications Appeals Tribunal.
Kenya College of Communications Technology (KCCT).
Gilgil Telecommunications Industries.

14. MINISTRY OF TRANSPORT

Transcom House , Ngong Road, P.O. Box 52692-001 Nairobi
Telephone: 2729200
Telegrams: "TRANSCOMS" Nairobi
E-mail-motc@insightkenya.com

Minister: **HON. DR. CHRISTOPHER N. MURUNGARU, E.G.H., M.P.** ✓

Assistant Minister: **HON. ANDREW LIGALE, M.P.** ✓

Permanent Secretary: **MR. GERRISHON K. IKIARA, C.B.S.**

FUNCTIONS

Transport Policy.
Kenya Railways.
Kenya Railways Training School.
Kenya Ports Authority (KPA).
Kenya Airports Authority (KAA).
Kenya Ferry Services.
Kenya National Shipping Line.
National Road Safety Council.
Transport Licencing Board.
Registration and Insurance of Motor Vehicles.
Motor Vehicle Inspection Unit.
Kenya Civil Aviation Authority (KCAA).
East African School of Aviation.
Kenya Meteorological Department.
Kenya Meteorological Training College.
Kenya Maritime Authority.
Bandari College.

15. MINISTRY OF LOCAL GOVERNMENT

Jogoo House, "A" Taifa Road, P. O. Box 30004, Nairobi
Telephone: 217475
Telegrams: "AUTHORITY"

Minister: **HON. MUSIKARI N. KOMBO, E.G.H., M.P.** ✓

Assistant Minister for Urban Authorities: **HON. MAINA KAMANDA, M.P.** ✓

Assistant Minister for County Councils: **HON. STEPHEN TARUS, M.P.** ✓

Permanent Secretary: **MR. ZAKARIA O. OGONGO, C.B.S.**

FUNCTIONS

Local Authorities Policy.
Cities, Municipalities, Towns and County Councils Oversight, Management and Development Support.
By-laws for Local Authorities.
Support for Capacity Building in Local Authorities.
Local Government Loans Authority.
Local Authorities Provident Fund.
Kenya Local Government Officers' Superannuation Fund.
Administration of Local Authorities Transfer Fund.

16. MINISTRY OF GENDER, SPORTS, CULTURE AND SOCIAL SERVICES

NSSF Building – Block 'A', Eastern Wing, P.O. Box 16936 – 00100, Nairobi
Telephone: 2727980 – 4
Fax: 2734417

Minister: **HON. OCHILO AYACKO, E.G.H., M.P.** ✓

Assistant Minister: **HON. MRS. ALICEN J.R. CHELAITE, M.P.** ✓

Permanent Secretary: **MR. WELLINGTON P.GODO, C.B.S.**

FUNCTIONS

Policies on Gender, Sports, Culture and Social Services.
National Library Services.
Development and Co-ordination of Sports.
Promotion and Co-ordination of Volunteer Services.
Promotion of Culture.
Development of Fine, Creative and Performing Arts.
Social Welfare for Vulnerable Groups.
Adult Education.
Kenya National Council for Social Services.
Kenya Association of Youth Centres.
Permanent Presidential Commission on Music.
National Stadium Management Board.
Community Development.
Social Welfare.
Youth Development.
Gender Issues/Women's Bureau.

17. MINISTRY OF WATER AND IRRIGATION

Maji House, Ngong Road, P.O. Box 49720, Nairobi
Telephone: 2716103
Fax: 2727622
Telegrams: 'MAJI'

Minister: **HON. MARTHA WANGARI KARUA, E.G.H., M.P.** ✓

Assistant Minister for Water Resource Management: **HON. JOHN MUNYES, M.P.** ✓

Assistant Minister for Water Services: **HON. (MAJOR) ADEN A. SUGOW, M.P.**

Permanent Secretary: **PROF. GEORGE OKOYE KRHODA, C.B.S.**

FUNCTIONS

Water Resources Management Policy.
Water and Sewerage Services Policy.
Water Quality and Pollution Control.
Dam Construction Schemes.
Flood Control and Land Reclamation.
Waste Water Treatment and Disposal Policy.

National Water Conservation and Pipeline Corporation.
Kenya Water Institute.
National Irrigation Policy.
National Irrigation Board (NIB).
Water Services Regulatory Board.
Water Resources Management Authority.
Water Appeal Tribunal.
Water Services Boards.
Water Services Trust Fund.
Public Water Schemes and Community Water Projects.

18. MINISTRY OF REGIONAL DEVELOPMENT AUTHORITIES

N.S.S.F Building, P.O. BOX 10280-00100 Nairobi, GPO
Telephone: 2733745
Fax: 2737693

Minister: **HON. MUHAMED A. MOHAMED, M.P.** ✓

Assistant Minister: **HON. PETER ODOYO, M.P.** ✓

Permanent Secretary: **AMB. ESTHER M. TOLLE**

FUNCTIONS

Regional Authorities Development Policy.
Oversight, Management and Development Support for Regional Development Authorities.
Capacity Building and Support for Regional Development Authorities.
Tana and Athi Rivers Development Authority (TARDA).
Kerio Valley Development Authority (KVDA).
Lake Basin Development Authority (LBDA).
Ewaso-Nyiro North Development Authority (ENNDA).
Ewaso-Nyiro South Development Authority (ENSDA).
Coast Development Authority (CDA).

19. MINISTRY OF ENERGY

Nyayo House, Kenyatta Avenue, P. O. Box 30582, Nairobi
Telephone: 310112
Fax: 228314
Telegrams: "MINPOWER"

Minister: **HON. SIMEON NYACHAE, E.G.H., M.P.** ✓

Assistant Minister: **HON. MWANGI KIUNJURI, M.P.** ✓

Permanent Secretary: **MR. PATRICK M. NYOIKE, C.B.S.** - 250 680

FUNCTIONS

Energy Policy and Development.
Hydropower Development.
Geothermal Exploration and Development.
Thermal Power Development.
Petroleum Products, Import/Export/Marketing Policy.

Renewable Energy Development.
Energy Regulation, Security and Conservation.
Fossil Fuels Exploration and Development.
Kenya Power & Lighting Company Limited (KPLC).
Rural Electrification Programme.
Kenya Petroleum Refineries Ltd.
Kenya Electricity Generating Company Ltd. (KENGEN).
National Oil Corporation of Kenya (NOCK).
Kenya Pipeline Company (KPC).
Electricity Regulatory Board (ERB).

20. MINISTRY OF TRADE AND INDUSTRY

Teleposta Towers, Kenyatta Avenue, P. O. Box 30430, Nairobi
Telephone: 331030, 315001-7
Fax: 213508
Telegrams: "TRADE"

Minister: HON. DR. MUKHISA KITUYI, E.G.H, M.P. ✓

Assistant Minister for Trade: HON. ZADOCK SYONGO, M.P. ✓

Assistant Minister for Industry: HON. PETKAY MIRITI, M.P. ✓

Permanent Secretary: DR. NEHEMIAH NG'ENO, H.S.C.

FUNCTIONS

Trade Development Policy.
Industrial Development Policy.
International Trade.
Export Promotion Council (EPC).
Investment Promotion Centre (IPC).
Quality Control including Industrial Standards.
Kenya Bureau of Standards (KBS).
Kenya Industrial Research and Development Institute (KIRDI).
Patents Policy.
Trade Marks.
Kenya Industrial Estates (KIE).
Kenya Industrial Training Institute (KITI).
Kenya Industrial Property Institute (KIPI).
Kenya National Trading Corporation (KNTC).
Export Processing Zones Authority (EPZA).
Kenya Institute of Business Training (KIBT).
Industrial and Commercial Development Corporation (ICDC).
District Joint Loans Board.
Development of Micro and Small Enterprises (MSES)
Micro Enterprise Support Project (MESP).
Common Market for Eastern and Southern Africa (COMESA).
Business Premises Rent Tribunal.
Numerical Machining Complex.
Industrial Development Bank (IDB).

21. MINISTRY OF LANDS AND HOUSING

Ardhi House, Ngong Road, P. O. Box 30450 – 00100, Nairobi
Telephone: 2718050
Fax: 2721248
Telegrams: "LANDS"

Minister: **HON. AMOS M. KIMUNYA, E.G.H., M.P.** ✓
Assistant Minister for Housing: **HON. BETTY NJERI TETT, M.P.** ✓
Assistant Minister for Lands: **HON. DANSON B. MUNGATANA, M.P.** ✓
Permanent Secretary: **ENG. ERASTUS K. MWONGERA, C.B.S.** →
Commissioner of Lands: **MRS. JUDITH MARILYN OKUNGU**
Ag. Director of Lands Adjudication and Settlement: **MRS. LILIAN NJENGA**
Ag. Director of Surveys: **MR. KOMBO MWERO**
Director of Physical Planning: **MR. RENSON K. MBWAGWA**
Director of Housing: **MRS. GRACE N. WANYONYI, O.G.W.**
Ag. Chief Building Surveyor: (Officer-in-Charge Civil Servants and Disciplined Forces Housing): **MR. ONESMUS N. NZWILI**

FUNCTIONS

Land Policy and Physical Planning.
Land Transactions.
Survey and Mapping.
Land Adjudication.
Settlement Matters.
Land Registration.
Valuation.
Administration of State and Trust Land.
Housing Policy.
Shelter and Slum Improvement.
National Secretariat for Human Settlement.
Housing for Civil Servants and Disciplined Forces.
Management of Government Pool Housing.
Leasing of Public Office Accommodation and Housing for Constitutional Office Holders.
Rent Restriction Tribunal.
National Housing Corporation (NHC).

22. MINISTRY OF ENVIRONMENT AND NATURAL RESOURCES

Maji House, Ngong Road, P. O. Box 30126, Nairobi
Telephone: 2716103/229261
Fax: 2727622
Telegrams: "MAJI"

Minister: **HON. STEPHEN KALONZO MUSYOKA, E.G.H., M.P.** ✓
Assistant Minister for Environment: **HON. WANGARI MUTA MAATHAI, M.P.** ✓
Assistant Minister for Natural Resources: **HON. ASMAN ABOGOTUM KAMAMA, M.P.** ✓
Permanent Secretary: **MRS. RACHEL A. ARUNGAH, C.B.S.**

FUNCTIONS

Environment Policy.
Mining Policy.
Forestry Development Policy.
Inventory and Protection of Natural Resources.
Lake Victoria Environment Management Programme(LVEMP).
National Environment Management Authority(NEMA).
Development of Forests, Reforestation and Agroforestry.
Water Catchment Area Conservation, Control and Protection.
Mineral Exploration and Mining.
Kenya Forestry Research Institute (KEFRI).

23. MINISTRY OF LABOUR AND HUMAN RESOURCE DEVELOPMENT

Social Security House, Bishop Road, P. O. Box 40326 - 00100 Nairobi
Telephone: 2729800
Telegrams: "LABCOM"

Minister: **HON. DR. NEWTON KULUNDU, E.G.H, M.P.** ✓

Assistant Minister for Labour Relations: **HON. MOHAMED KHALIF, M.P.** ✓

Permanent Secretary: **AMB. NANCY C. KIRUI, C.B.S**

FUNCTIONS

National Manpower Policy and Development.
Employment Policy.
Factory Inspection and Workers Health.
Safety at Work.
Industrial Relations.
Vocational Training.
Youth Polytechnics.
Promotion of self employment in micro and small enterprises
Directorate of Industrial Training.
Directorate of Applied Technology.
National Social Security Fund (NSSF).

24. MINISTRY OF CO-OPERATIVE DEVELOPMENT AND MARKETING

Social Security House (NSSF) Building, Eastern Wing of Block "A",
P.O. BOX 30547 - 00100, Nairobi
Telegrams: 'CO-OPS'
Telephone: 2731531-9

Minister: **HON. PETER NJERU NDWIGA, E.G.H, M.P.** ✓

Assistant Minister: **HON. PETER KENNETH, M.P.** ✓

Permanent Secretary: **MR. SOLOMON S. BOIT, E.B.S.**

FUNCTIONS

Co-operative Policy and Implementation.
Co-operative Legislation and Extension Services.
Co-operative Education and Training.
Co-operative Financing Policy.
Co-operative Savings, Credit and Banking Services Policy.
Co-operative Governance.
Co-operative Tribunal.
Co-operative College.
New Kenya Co-operative Creameries (KCC).
Co-operative Marketing, including value addition processing.
Promotion of Co-operative Ventures.

25. MINISTRY OF JUSTICE AND CONSTITUTIONAL AFFAIRS

Sheria House, Harambee Avenue, P.O. Box 56057, Nairobi
Telephone: 227461 224513
Telegrams: "SHERIA"

Minister: HON. KIRAITU MURUNGI, E.G.H. M.P. ✓

Assistant Minister: HON. ROBINSON NJERU GITHAE, M.P. ✓

Permanent Secretary Justice & Constitutional Affairs: MS. DOROTHY N. ANGOTE

FUNCTIONS

Legal Policy.
Policy on Administration of Justice.
Constitutional Matters.
Anti-Corruption Strategies, Integrity and Ethics.
Legal Education.
Political Parties.
Legal Sector Reform.
Legal Aid and Advisory Services.
Elections.
Kenya National Human Rights Commission.
Kenya School of Law.
Kenya Anti-Corruption Commission.

26. STATE LAW OFFICE

State Law Office, Harambee Avenue, P. O. Box 40112, Nairobi
Telephone: 227461
Telegrams: "SHERIA"

Attorney-General: HON. S. AMOS WAKO, E.G.H., E.B.S., M.P. ✓

Solicitor-General: MR. WANJUKI MUCHEMI

Director of Public Prosecutions: MR. KERIAKO TOBIKO

Registrar General: MRS. BERNICE WANJIKU GACHEGU

FUNCTIONS

Principal Legal Adviser to the Government.
Prosecutions including Police Prosecutions.
Estate Duty.
Civil Litigation.
Official Receiver.
Public Trustee.
Custodian of Enemy Property.
Wakf Commissioners.
College of Arms.
Copyright.
Legislative Drafting.
Drafting and Vetting of Agreements.
Matters Related to the Legal Profession.
Advocates Complaints Commission.
Kenya Law Reform Commission.
Registration of:

Adoptions.
Books and Newspapers.
Societies.
Building Societies.
Business Names.
Chattels Transfers.
Companies.
Deeds of Arrangement.
Legitimated Persons.
Legitimated Partnerships.
Marriages.
Societies.
Trade Unions.

27. JUDICIARY

Law Courts, Taifa Road, P. O. Box 30041, Nairobi
Telephone: 221221
Telegrams: "COURTS"

Chief Justice: THE HON. MR. JUSTICE JOHNSON EVAN GICHERU, E.G.H

Ag. Registrar High Court: MR.CHARLES K. NJAI

FUNCTIONS

Administration of Justice.
Judicial Matters.
Court of Appeal.
High Court.
Magistrates' Courts.
Kadhis' Courts.
Judicial Service Commission.
National Council for Law Reporting.

28. ELECTORAL COMMISSION OF KENYA

Anniversary Towers, University Way, P. O. Box 45371, Nairobi
Telephone: 222072

Chairman: MR. SAMUEL M. KIVUITU, C.B.S.

Secretary: MR. JOEL H. TSOLA

FUNCTIONS

Review and Determination of Numbers, Boundaries and Names of Constituencies.
Registration of Voters, Maintenance and Revision of the Register of Voters.
Directing and Supervising the Presidential, National Assembly and Local Government Elections.
Promotion of voter education, free and fair elections.
Proportionate Distribution of Seats for Nomination of Members of Parliament and Local Authorities following General Elections.
Such other functions as may be prescribed by Law.

29. PUBLIC SERVICE COMMISSION OF KENYA

Commission House, Harambee Avenue, P. O. Box 30095, Nairobi
Telephone: 223901
Telegrams: "CIVCOM"

Chairman: ENG. ABDULLAHI M. H. SHARAWE, C.B.S.,

Secretary: MRS. BERNADETTE M. NZIOKI

FUNCTIONS

Recruitment for the Civil Service and the Local Authorities.
Promotions and Acting Appointments.
Disciplinary Matters of the Civil Service and Local Authorities.
Examinations and Occupational Tests in the Civil Service
Retirement and Removal of Civil Servants and Local Authorities Officers.
Administration of Staff Performance System in the Civil Service
Issuance and Administration of the Code of Conduct and Ethics for the following Categories of Public Officers (Civil Servants, Members of the Police Force, Prisons Service Staff, Local Authorities, National Youth Service, State Corporations and Staff of the Kenya National Audit Office)

30. KENYA NATIONAL AUDIT OFFICE

Kencom House, Moi Avenue, P. O. Box 30084, Nairobi
Telephone: 342330
Telegrams: "AUDITOR"

Controller and Auditor-General: MR. EVAN NELSON MWAI

FUNCTIONS

Exchequer and Audit Department.
Audit of all Government Accounts.
Audit of Local Authorities Accounts.
Audit of State Corporations, Statutory Boards, Commissions and Bodies.

31. NATIONAL ASSEMBLY

Parliament Buildings, Parliament Road, P. O. Box 41842, Nairobi
Telephone: 221291
Telegrams: "BUNGE"
Fax: 246394
E-Mail: bunge@swiftkenya.com

Speaker: HON. K.F.X. OLE KAPARO, E.G.H., M.P.

Clerk: MR. SAMUEL W. NDINDIRI

FUNCTIONS

Business in the National Assembly.
Welfare of Members of National Assembly.
Hansard.
Commonwealth Parliamentary Association.
Inter-Parliamentary Union.
Other Inter-Parliamentary Organisations.